

## Online Class Preparations & “How To” Zoom

### Let’s get Zooming!

Please note that the Zoom app calls classes “meetings” so you will “Join A Meeting” when you’re following the link to take a class. Students need to click on the link for the class they are taking in order to set up the live online class platform called ZOOM for the first time. You can do this right away or wait until 10-15minutes before the class actually starts. If you do it right away you’ll be all set and can just click the class link again to log in about 5 minutes before its scheduled time to start.

If you are using a computer, click the link sent to you in the email and it will take you to the [zoom.us](https://zoom.us) website. The Zoom app will immediately start to download. Follow the instructions on the screen (install the Zoom package, check that the student name is correct, join the meeting). On your phone/tablet you can download the Zoom app from the app store, set it up, and then click the link in the email when you’re ready to join the class. PLEASE make sure once you have joined the meeting/class that you set your microphone to “mute” in the lower left hand corner of the Zoom window. If available, the teachers do encourage using a computer or tablet for a better visual learning experience.



The Teachers will be able to see each student that is taking the class and talk to them, give feedback, let them ask questions, etc. It is the best way to interact during this time we are apart!

Once you have done the initial installation of Zoom for the first class you should be set up for all other classes. Just remember to click on the link for each class you’re taking about 5 minutes before its scheduled time to start. **Please remember there will be a different link for each class.**

Online dancers will take at the same time/day with the same teacher/students that are in studio; the only difference is the online students will be taking class at home, via zoom. **Class links will be sent via email by 1:00pm daily.**

***\*If you have a gmail account, please check your spam or promotions folder for the email including the daily class link. We have found that NHPA II emails tend to go to the spam or promotions folder with gmail accounts.***

All teachers will be instructing their classes inside the studio to a mix of students who are in the studio with them, as well as students who are taking online, all during the same class time. The

Teachers will give helpful instructions for the online dancers to insure they can hear and see the teacher as they take class. If your dancer logs into their class earlier than 5 minutes and another class is in progress, please do not worry if the link does not immediately open. As soon as the class finishes, the teachers will allow the dancers to enter into the “meeting”/class.

### **Prepare your dance space**

After our first trial with Zoom during the end of the Spring semester, the Teachers have learned more ways to help our online dancers have a more successful learning experience. We would like all of our online dancers to follow these steps and rules in participating in the online classes.

1. Dancers need to have a clear open space to stretch and travel. Please start preparing a proper dance space. Try to reduce clutter & small objects that might make it difficult for your dancer to properly move, stretch & travel.
2. Dancers need to have their video turned **ON** for the entire class, if your device has a camera that is not working, we encourage you to please allow your dancer to use an alternate device that has a working camera. The Teachers are not able to properly teach a dancer that has their video turned off. We need to see them to instruct them!
3. Please make sure the device your dancer uses for their online classes has good sound. If you want to connect an external speaker for better sound quality we find that connecting with a cable is best. If you use bluetooth it can delay the sound from the movement.
4. Dancers need to come to class with proper dance attire and correct dance shoes for each style of dance they are participating in. For our female dancers, please be sure to have your hair pulled up off your neck and out of your face.
5. **Minimize Distractions!!** As much as we love our furry friends, younger siblings and television, all of these things will create distractions for the dancers to focus and learn properly. We ask our parents, with full respect, to help minimize any distractions these dancers may encounter when dancing at home. \*\*\*This also includes making sure dancers have their cell phones turned off and put away during class.
6. Yummy snacks?! Please remind your dancers that they should not be eating any yummy snacks during class time. Please do have a water bottle available for your dancer during class time.
7. The Teachers would appreciate being able to see the dancers entire body as much as possible when they are taking class. Parents might need to try a few options with angles/height/positioning when setting up your device to insure the camera is able to capture your dancer’s full body for class.
8. Please remind your dancer to use the bathroom before class. We do understand emergencies happen.
9. The Teachers will advise students each class if there are issues with how their space/device is set up to see if there is a solution for a better option.

If you have any questions about setting up a good quality dance space please let us know! We are happy to help and advise so that all students have the opportunity for a more disciplined and focused experience while taking class.