



# STUDIO POLICIES

NHPA II  
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## REGISTRATION & TUITION POLICIES

\*Registration is accepted on a first come first serve basis.

\*Classes are closed once capacity is reached.

\*Before a student takes class he or she must be registered. Only with a current registration form, paid registration fee, and paid first month's tuition will we reserve a student's place in a class.

\*NHPA II's dance season runs August through June.

\*Tuition is pro-rated for the month of August only. All other monthly tuitions are due in full, including December and June.

\*Tuition is due by the 1<sup>st</sup> class of each month. (Reminder notices will NOT be sent out each month!) A \$10.00 late fee will be added to tuition paid after the 1<sup>st</sup> class. (Please contact the office if you need to make special arrangements.)

\***Registration fees and tuition are non-refundable.** Tuition will NOT be pro-rated for missed classes.

\*Any dancer who misses more than 4 weeks of class without notice will be dropped from enrollment, and will need to re-register to return.

\*NHPA II accepts cash or check only.

## NHPA II CLASSES

\*PLEASE NOTE that due to our teachers still being active in their professional dance careers, NHPA II classes are subject to substitution of instructors or temporary cancellation/rescheduling during production weeks.

\*Students are placed in classes according to age and ability. The first few weeks of classes in the 2018-2019 Season will be used as "placement" classes for each student. Our emphasis at NHPA II is on learning excellent technique, therefore students may be moved up or down in Levels at their teacher's discretion once "placement" classes have been completed. Teachers may also opt to move students to different Levels as evaluations are made throughout the dance season.

\*Classes are closed once capacity is reached. NHPA II reserves the right to cancel any class that does not meet a minimum requirement and to refuse its services to anyone it deems necessary.

\*NHPA II follows most holidays in GPISD & Channelview ISD. However, we do not close on all holidays so signs will be posted to notify students and parents of each studio closing.

\***Parents are not allowed in dance rooms while class is in progress.**

## CLASS DRESS CODE

\*Students and parents need to make sure they abide by the Class Dress Code to keep discipline and organization in our classes. Proper attire will allow for proper instruction from the staff and proper performance by the students themselves. All students need to have their hair up off the neck, and no excessive jewelry. Please let us know if you have any questions about your dance attire.

\***BALLET:** Girls must wear a solid-colored leotard, black or pink tights or black leggings, pink ballet shoes, and must have their hair up & secure. Black spandex shorts with at least a 4" inseam are allowed for **Level II and higher**; no booty shorts allowed! Ballet skirts and/or fitted knit shorts are optional. **NO BAGGY SHORTS, BOOTY SHORTS OR PANTS WILL BE ALLOWED!**

**Boys:** must wear a solid black or white shirt, black shorts, fitted sweatpants or fitted pants, and black ballet shoes. **NO OTHER STREET CLOTHES WILL BE ALLOWED!**

## CLASS DRESS CODE (cont'd)

**\*TAP & JAZZ:** Girls must wear a leotard or fitted tank/camisole top, tights, leggings or spandex shorts with at least a 4" inseam, and black tap or jazz shoes. No booty shorts or street clothes allowed! Younger students should replace ribbons on their tap shoes with elastic for tap class, and may wear their ballet shoes for jazz class until the Teacher decides what shoes they will need for Recital (most younger classes dance barefoot for Recital if they do a jazz routine). Dance paws/foot undies may be worn for **Level II & up**. Hair should be UP off the neck & secure.  
**Boys:** must wear a solid color T-shirt with black shorts, fitted sweatpants or fitted pants. **NO OTHER STREET CLOTHES WILL BE ALLOWED!**

**\*HIP-HOP:** All students should wear dance attire or street clothes with tennis shoes and should have their hair UP off the neck. If girls wear "short" shorts please make sure they wear tights or biker shorts with at least a 4" inseam so that instructors may teach them appropriately. Since Hip-Hop classes share rooms with all other classes (most of whom have to stretch on the floor), we ask that you please make sure your tennis shoes are CLEAN (free of dirt) before coming into class.

## RECITAL INFORMATION

\*NHPA II's season runs August-June with 2 full studio performances: an informal "mini-recital" in December and our Annual Recital in June. Recital dates are TENTATIVE due to theater rental policies. These dates should be confirmed by October and March respectively.

### June Recital General Information

\*A \$35.00 Recital Fee per student will be due early February, 2019. Those students who have not paid their Recital Fees will not have a Recital Costume ordered for them.

\*Recital Costumes cannot be returned & Costume Fees are non-refundable.

\*Costume fees run \$70-\$80 per class and start coming due mid-March. More information with further details will be posted after the New Year.

\*Students in (3-4yrs) classes will have 1 routine in Recital. Students in (5-6yrs) & (6-7yrs) will have 2 routines, (7-8yrs) & (9-10yrs) classes will have 3-4 routines in Recital. All other Levels will have a routine for every class they are in. Leaps & Turns classes do not participate in Recital.

## STUDIO RULES

\*All students must wear dance attire that is appropriate to their class.

\*All students must wear cover-ups and street shoes to and from the studio.

\*No gum, food or drinks are allowed in the dance rooms.

\*Please throw away any trash that you have at the end of the night before you leave so that we can keep our lobby clean.

\*Due to the small size of our lobby area, we ask that you please keep the noise level down to a minimum so that parents may observe their children taking class without distraction.

\*Parents may watch class from the lobby area through our observation windows. Parents are not allowed in the dance rooms while class is in session.

\*Students should arrive at least 5 to 10 minutes before their class time to assure promptness and avoid class disturbances. The Teacher/Staff of NHPA II are not available to "baby-sit" students left in the lobby or outside the studio building. All parents need to make sure they are aware of their children's class schedule for prompt drop-off/pick-up times.

\*The well being of our students and their families is of utmost concern to us. If you leave your children unattended inside the lobby of NHPA II, or outside the building, please note they will not have adult supervision from the Teachers/Staff of NHPA II. There is a lot of traffic in the drive and parking lot of our studio, so keep a watchful eye!

\*Students may bring their dance bags inside the dance room while in class. Cell phones must be turned off and packed away in students' dance bags while class is in session. Purses, jewelry, & other valuables shouldn't be left unattended. Neither NHPA II, nor its Teachers/Staff will be held responsible for loss or theft of personal items. We ask that each student please be respectful of others & do not bother with anyone's belongings.

\*Students are encouraged to attend class on a regular basis for maximum progress. If you are interested in taking extra classes or making up a missed class, talk with your instructor.

\*No students are allowed in the dance rooms without a Teacher or Assistant to supervise.

\*Utmost respect is to be given to your instructors. Teachers will dismiss any student who disrupts the class.

**THANK YOU FOR CHOOSING NHPA II**

**We look forward to sharing the art of dance with you!**

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